



QUESTIONNAIRE FOR NEW PARTNER UNIVERSITIES

CONTACTS AT THE UNIVERSITY:

All necessary contact details needed

1. International Office
2. Application questions – where should applications be sent?
3. Housing questions
4. Course content / programme questions (i.e. specific study advisor)
5. ...?

MAJOR / DEGREE PROGRAMMES:

1. In what programmes can our students complete 1 semester?
2. Will they receive a certificate of completion

APPLICATION MATERIALS / SPECIAL REQUIREMENTS:

1. Are there special forms needed to apply? Or will the university accept our semester study abroad application form?
2. What status will the students have (guest status)?
3. Is there an application deadline?
4. Are there any special entrance requirements for guest students?
(i.e. specific TOEFL score)
5. Does the university have a special information packet for foreign students?

SEMESTERS:

1. When do the semesters start?
 - Fall semester:
 - Spring semester:
 - Summer semester:

COURSES:

1. What courses can the students enroll in?
2. Are there any special language or culture classes for foreign students?

HOUSING:

1. What housing options are available?
2. Are there specific forms for foreign students?
3. Who is the contact?

HEALTH INSURANCE:

1. Is there a specific health insurance plan for foreign students – how can they insure themselves?
2. What forms are needed for this?
3. Is there a specific contact for this?

EXTRA CURRICULAR ACTIVITIES:

1. Are there any extra curricular activities for students in general, foreign students in particular?

****WHAT WE NEED FROM OUR PARTNER:**

1. Logo and some 300dpi pictures for our website
2. Brief text about the university in English for the website
3. Any application forms needed to apply
4. Brochures in English for foreign students

OTHER OPEN QUESTIONS:

1. How high is the interest to come to Germany amongst the students?
2. When do they expect to be able to send students / for the "2 for 2" exchange to start (see contract)?
3. What materials would they like to have from us?

ADDITIONAL COMMENTS: